



**INDIAN INSTITUTE OF MANAGEMENT CALCUTTA
DIAMOND HARBOUR ROAD
KOLKATA - 700104**

भारतीय प्रबंध संस्थान कलकत्ता
डायमंड हार्बर रोड, कोलकाता

NOTICE INVITING TENDER

FOR

**SELECTION OF VENDOR FOR CONSTRUCTION OF DINNER PANDAL ON
"TURN KEY BASIS" ALONG WITH ALLIED SERVICES FOR ANNUAL
CONVOCATION - 2024 AT INDIAN INSTITUTE OF MANAGEMENT
CALCUTTA**

Tender Reference No. IIMC/DINNER PANDAL/IV/2023-24

Date: 17 January 2024

NOTICE INVITING TENDER

NIT REFERENCE NO AND DATE: IIMC/DINNER PANDAL/IV/2023-24 DATED 17 JANUARY 2024

For “FOR CONSTRUCTION OF DINNER PANDAL ON “TURN KEY BASIS” ALONG WITH ALLIED SERVICES FOR ANNUAL CONVOCATION – 2024 AT INDIAN INSTITUTE OF MANAGEMENT CALCUTTA”.

Tender Information Summary (TIS)			
1. Basic Tender Details			
Tender Title	<i>CONSTRUCTION OF DINNER PANDAL ON “TURN KEY BASIS” ALONG WITH ALLIED SERVICES FOR ANNUAL CONVOCATION – 2024 AT INDIAN INSTITUTE OF MANAGEMENT CALCUTTA.</i>		
Tender Ref.	IIMC/DINNER PANDAL/IV/2023-24 DATE 17 JANUARY 2024		
Tender Type	Open Tender – Domestic	Form of Contract	
Tender Category	Services	No. of Covers	Two Covers
Bidding System	Single Stage Two Envelope	e-Reverse Auction to be held after Financial bid opening	No
Procuring Organisation	Indian Institute of Management Calcutta	Procuring Entity	Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104
Tender Inviting Authority (TIA)	Senior Administrative Officer (Purchase)	Address	
Appointing Authority for Arbitration	Director, IIM Calcutta		
2. Requirement Details			
Evaluation Basis	L1- Bidder will be selected.	Part quotation allowed or not	Not Allowed
Inspection Type	Stage wise Inspection	Inspection Agency	Designated Convocation Committee of Convocation - 2024
Inspection Schedule	After completion of total work and before making payment		
Item Details	As per Schedule of Requirement	Quantity and Units	As per Schedule of Requirement
Indicative HSN Code	Item wise	Consignee/State	IIM Calcutta, Kolkata/West Bengal
Terms of Delivery	As per Tender Document	Completion date of Delivery	As per Tender Document
3. Critical Dates			
Published Date	17 January 2024 at 1530 Hrs.	Bid Validity (Days from the date of Tender Opening) – ITB-clause9.3	75 days from the date of opening of Bid
Document Download Start Date & Time	17 January 2024 at 1530 Hrs.	Document Download End Date & Time	06 February 2024 at 1200 Hrs.
Clarification Start Date & Time	17 January 2024 at 1530 Hrs.	Clarification End Date & Time	06 February 2024 at 1200 Hrs.
Bid Submission Start Date & Time	17 January 2024 at 1530 Hrs.	Bid Submission Closing Date & Time	06 February 2024 at 1200 Hrs.
Tender Opening (Technical Bid) Date & Time	7 February 2024 at 1200 Hrs.	Tender Opening (Financial bid) Date & Time	After vetting of Technical Bids

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4. Eligibility to Participate		
Is this item reserved for exclusive Procurement from MSEs	No	
Nature of Bidders eligible – OEMs/ Dealers authorised by OEMs	NA	
Entities from countries not eligible to participate on reciprocal basis	Not applicable as only Domestic Bidders are eligible	
Minimum local content for eligibility to participate	As per Govt. Orders	
Classes of Local Suppliers eligible to participate	As per Govt. Orders	
Mandatory Joint venture with Indian Company	Not applicable	
5. Obtaining the Tender Document and clarifications		
e-Procurement Portal and helpdesk for Document availability and submission	https://eprocure.gov.in/eprocure/app	[0120-4001 002; 0120-4001 005; 0120-6277 787 or support-eproc@nic.in]
	www.iimcal.ac.in under Information/ Tender Tab	
Cost of Tender Document (INR)	Not Applicable	
Office/ Contact Person/ email for clarifications	Purchase Section/ Purchase Manager/purchasesection@iimcal.ac.in	
6. Pre-bid Conference / Meeting		
Pre-bid Conference applicable or not	Yes	
Place, time, and date of the Pre-bid Conference	Date and Time: 25 January at 1500 Hrs. Indian Institute of Management Calcutta	
Place, time, and date before which Written queries for the Pre-bid conference must be received.	Date and Time: 25 January at 1100 Hrs. Indian Institute of Management Calcutta	
Place, time, and date before which registration of participants for the Pre-bid conference must be received.	Date and Time: 25 January at 1100 Hrs. Indian Institute of Management Calcutta	
7. Preparation and Submission and Opening of Bids		
Bids to be Addressed to	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104	
Instructions for Online bid Submission	[https://etenders.gov.in/eprocure/app?page=HelpForContractors&service=page]	
Tender Opening Place	On e-procurement portal(s) mentioned above	
Alternate Bids allowed or not	No	
8. Physical submission of Originals/ Self-attested copies of Originals of Scanned Documents uploaded		
Physical documents required/ permitted to be submitted	Yes	
If Yes, List of Documents to be submitted physically	As per Tender Document	

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Deadline for physical submission of originals/ self-attested copies of Originals of uploaded scanned documents		As per Tender Document	
Address of Physical Submission of Originals	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104		
9. Documents relating to Bid Security and Performance Security			
Bid Security and Validity	Rs. 20000/- (Rupees Twenty Thousand only) 60 days beyond Final Bid Validity.	Form of Security and To whom to be addressed	Acct Payee DD/ FDR/ Bankers Cheque/ Bank Guarantee from any Indian Commercial Banks in favour of “Indian Institute of Management Calcutta” payable at Kolkata.
Performance Security and Validity	5% of the contract Value. 60 days beyond the date of completion of all contractual obligations including Warranty obligations (if any).	Form of Security and To whom to be addressed	
10. Additional Clauses			
Integrity Pact to be Signed and Submitted along with bid	Not Applicable	Independent External Monitor, Name and Contact Details	No
Price Variation Clause	No		
Quantity Splitting/ Parallel Orders	NA	If Yes, Ratio of Distribution among L-1 and others	NA

