



INDIAN INSTITUTE OF MANAGEMENT CALCUTTA

**Diamond Harbour Road, Joka,
Kolkata - 700104**

NIT REFERENCE NO

IIMC/NIT/G&C/III/132/2023-24

DATE : 11 JANUARY 2023

NOTICE INVITING TENDER

FOR

**JOB/ SERVICE CONTRACT TOWARDS PROVIDING
SERVICES FOR GARDENING, SWEEPING AND CLEANING
OF METAL/ NON-METAL ROADS, HARD CEMENTED
AREAS AND HARD/ SOFT SOIL AREAS
AT INDIAN INSTITUTE OF MANAGEMENT CALCUTTA**

NOTICE INVITING TENDER

NIT REFERENCE NO & DATE : IIMC/NIT/G&C/III/132/2023-24 DATE 11 JANUARY 2023

For "JOB/ SERVICE CONTRACT TOWARDS PROVIDING SERVICES FOR GARDENING, SWEEPING AND CLEANING OF METAL/ NON-METAL ROADS, HARD CEMENTED AREAS AND HARD/ SOFT SOIL AREAS AT INDIAN INSTITUTE OF MANAGEMENT CALCUTTA".

Tender Information Summary (TIS)			
1. Basic Tender Details			
Tender Title	<i>JOB/ SERVICE CONTRACT TOWARDS PROVIDING SERVICES FOR GARDENING, SWEEPING AND CLEANING OF METAL/ NON-METAL ROADS, HARD CEMENTED AREAS AND HARD/ SOFT SOIL AREAS AT INDIAN INSTITUTE OF MANAGEMENT CALCUTTA</i>		
Tender Ref.	IIMC/G&C/III/132/2023-24 DATE 11 JANUARY 2023		
Tender Type	Open Tender – Domestic	Form of Contract	Item Rate
Tender Category	Services	No. of Covers	Two Covers
Bidding System	Single Stage Two Envelope	e-Reverse Auction to be held after Financial bid opening	No
Procuring Organisation	Indian Institute of Management Calcutta	Procuring Entity	The Director, Indian Institute of Management Calcutta
Tender Inviting Authority (TIA)	Senior Administrative Officer (Purchase)	Address	Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104
Appointing Authority for Arbitration	Head of the Procuring Organisation		
2. Requirement Details			
Evaluation Basis	As per terms and conditions of contracts and Rules of Govt of India	Part quotation allowed or not	Not Allowed
Inspection Type	Final and On Site	Inspection Agency	By Procuring Entity
Inspection Schedule	After completion of work and before making payment		
Item Details	As per Schedule of Requirement	Quantity and Units	As per Schedule of Requirement
Indicative HSN Code	Item wise	Consignee/ State	IIMC, Kolkata/ West Bengal
Terms of Delivery	As per Tender Document	Completion date of Delivery	As per Tender Document
3. Critical Dates			
Published Date	11 January 2023 at 1730 hrs	Bid Validity	75 days from the date of opening of Bid
Document Download Start Date & Time	11 January 2023 at 1730 hrs	Document Download End Date & Time	11 January 2023 at 1730 hrs
Clarification Start Date & Time	11 January 2023 at 1730 hrs	Clarification End Date & Time	02 February 2023 at 1030 hrs
Bid Submission Start Date & Time	11 January 2023 at 1730 hrs	Bid Submission Closing Date & Time	02 February 2023 at 1100 hrs
Tender Opening (Technical bid) Date & Time	03 February 2023 at 1100 hrs	Tender Opening (Financial bid) Date & Time	To be Intimated in Due Course of Time
4. Eligibility to Participate			
Is this item reserved for exclusive Procurement from MSEs	No		

NOTICE INVITING TENDER

NIT REFERENCE NO & DATE : IIMC/NIT/G&C/III/132/2023-24 DATE 11 JANUARY 2023

For "JOB/ SERVICE CONTRACT TOWARDS PROVIDING SERVICES FOR GARDENING, SWEEPING AND CLEANING OF METAL/ NON-METAL ROADS, HARD CEMENTED AREAS AND HARD/ SOFT SOIL AREAS AT INDIAN INSTITUTE OF MANAGEMENT CALCUTTA".

Nature of Bidders eligible – OEMs/ Dealers authorised by OEMs	No Restriction
Entities from countries not eligible to participate on reciprocal basis	Not applicable as only Domestic Bidders are eligible
Minimum local content for eligibility to participate	As per Govt Orders
Classes of Local Suppliers eligible to participate	As per Govt Orders
Mandatory Joint venture with Indian Company	Not applicable
5.0 Obtaining the Tender Document and clarifications	
eProcurement Portal and helpdesk for Document availability and submission	https://eprocure.gov.in/eprocure/app [0120-4001 002; 0120-4001 005; 0120-6277 787 or support-eproc@nic.in] www.iimcal.ac.in under Information/ Tender Tab
Cost of Tender Document (INR)	Not applicable
Office/ Contact Person/ email for clarifications	Purchase Section
7. Pre-bid Conference	
Pre-bid Conference applicable or not	Yes
Place, time, and date of the Pre-bid Conference	<i>Date and Time : 19 January 2023 at 1430 hrs Indian Institute of Management Calcutta</i>
Place, time, and date before which Written queries for the Pre-bid conference must be received	<i>Date and Time : 19 January 2023 at 1100 hrs Indian Institute of Management Calcutta</i>
Place, time, and date before which registration of participants for the Pre-bid conference must be received	<i>Date and Time : 19 January 2023 at 1000 hrs Indian Institute of Management Calcutta</i>
8. Preparation and Submission and Opening of Bids	
Bids to be Addressed to	Senior Administrative Officer (Purchase), Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal – 700104
Instructions for Online bid Submission	[https://etenders.gov.in/eprocure/app?page=HelpForContractors&service=page]
Tender Opening Place	On e-procurement portal(s) mentioned above
Alternate Bids allowed or not	No
9. Physical submission of Originals/ Self-attested copies of Originals of Scanned Documents uploaded	
Physical documents required/ permitted to be submitted	Yes
If Yes, List of Documents to be submitted physically	As per Tender Docu
Deadline for physical submission of originals/ self-attested copies of Originals of uploaded scanned documents	As per Tender Docu
Address of Physical Submission of Originals	Senior Administrative Officer (Purchase), Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal – 700104

NOTICE INVITING TENDER

NIT REFERENCE NO & DATE : IIMC/NIT/G&C/III/132/2023-24 DATE 11 JANUARY 2023

For "JOB/ SERVICE CONTRACT TOWARDS PROVIDING SERVICES FOR GARDENING, SWEEPING AND CLEANING OF METAL/ NON-METAL ROADS, HARD CEMENTED AREAS AND HARD/ SOFT SOIL AREAS AT INDIAN INSTITUTE OF MANAGEMENT CALCUTTA".

10. Documents relating to Bid Security and Performance Security			
Bid Security and Validity	Rs 7,83,000/- (RUPEES SEVEN LAKH EIGHTY THREE THOUSAND ONLY). <i>FORTY FIVE (45) days beyond Final Bid Validity</i>	Form of Security and To whom to be addressed	Acct Payee DD/ FDR/ TDR/ Bankers Cheque/ Bank Guarantee/ e-Bank Guarantee from any Indian Commercial Banks in favour of Indian Institute of Management Calcutta, Payable at Kolkata
Performance Security and Validity	3% of Contract Value. SIXTY (60) days beyond the date of completion of all contractual obligations including Warranty obligations (if any)	Form of Security and To whom to be addressed	
11. Additional Clauses			
Price Variation Clause	NO		
Quantity Splitting/ Parallel Orders	NO	If Yes, Ratio of Distribution among L-1 and others	NA