



INDIAN INSTITUTE OF MANAGEMENT CALCUTTA

**Diamond Harbour Road, Joka,
Kolkata - 700104**

NOTICE INVITING TENDER

NIT NO: NIT/IIMC/LAT-VLMP/2022-23

NIT DATE: 03 JANUARY 2023

FOR

**ENGAGEMENT OF A TRAINING PARTNER FOR LEAD AUDITOR
TRAINING PROGRAMME (5 DAYS PER YEAR FOR 4 BATCHES
WITH EACH BATCH OF 10 STUDENTS) FOR A PERIOD OF TWO
(02) YEARS AT IIMC, JOKA.**

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Tender Information Summary (TIS)			
1. Basic Tender Details			
Tender Title	ENGAGEMENT OF A TRAINING PARTNER FOR LEAD AUDITOR TRAINING PROGRAMME (5 DAYS PER YEAR FOR 4 BATCHES WITH EACH BATCH OF 10 STUDENTS) FOR A PERIOD OF TWO (02) YEARS AT IIMC, JOKA		
Tender Ref.	NIT/IIMC/LAT-VLMP/2022-23 DATE 03 JANUARY 2023		
Tender Type	Single Tender Enquiry – Domestic	Form of Contract	Item Rate
Tender Category	Services	No. of Covers	One
Bidding System	Single Stage Single Envelope	e-Reverse Auction to be held after Financial bid opening	No
Procuring Organisation	Indian Institute of Management Calcutta	Procuring Entity	The Director Indian Institute of Management Calcutta
Tender Inviting Authority (TIA)	Senior Administrative Officer (Purchase)	Address	Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104
Appointing Authority for Arbitration	Director, IIM Calcutta		
2. Requirement Details			
Evaluation Basis	As per terms and conditions of contracts and Rules of Govt of India	Part quotation allowed or not	Not Allowed
Inspection Type	Final and On Site	Inspection Agency	PGPEX-VLMP Department, IIM Calcutta
Inspection Schedule	After completion of total work and before making payment		
Item Details	As per Schedule of Requirement	Quantity and Units	As per Schedule of Requirement
Indicative HSN Code	Item wise	Consignee/ State	IIM Calcutta, Kolkata/ West Bengal
Terms of Delivery	As per Tender Document	Completion date of Delivery	As per Tender Document
3. Critical Dates			
Published Date	03 January 2023 At 1300 hours	Bid Validity (Days from the date of Tender Opening) – ITB-clause9.3	75 days from the date of opening of Bid
Document Download Start Date & Time	03 January 2023 At 1300 hours	Document Download End Date & Time	09 January 2023 At 1130 hours
Clarification Start Date & Time	03 January 2023 At 1300 hours	Clarification End Date & Time	09 January 2023 at 1130 hours
Bid Submission Start Date & Time	03 January 2023 at 1300 hours	Bid Submission Closing Date & Time	09 January 2023 at 1130 hours

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Tender Opening (Techno commercial Bid) Date & Time	10 January 2023 at 1200 hrs.	Tender Opening (Financial bid) Date & Time	NA
4. Eligibility to Participate			
Is this item reserved for exclusive Procurement from MSEs	No		
Nature of Bidders eligible – OEMs/ Dealers authorised by OEMs	No Restriction		
Entities from countries not eligible to participate on reciprocal basis	Not applicable as only Domestic Bidders are eligible		
Minimum local content for eligibility to participate	As per Govt. Orders		
Classes of Local Suppliers eligible to participate	As per Govt. Orders		
Mandatory Joint venture with Indian Company	Not applicable		
5. Obtaining the Tender Document and clarifications			
eProcurement Portal and helpdesk for Document availability and submission	https://eprocure.gov.in/eprocure/app	[0120-4001 002; 0120-4001 005; 0120-6277 787 or support-eproc@nic.in]	
	www.iimcal.ac.in under Information/ Tender Tab		
Cost of Tender Document (INR)	Not Applicable		
Office/ Contact Person/ email for clarifications	Purchase Section/ Purchase Manager/purchasesection@iimcal.ac.in		
6. Pre-bid Conference / Meeting			
Pre-bid Conference applicable or not	NO		
Place, time, and date of the Pre-bid Conference	NA		
Place, time, and date before which Written queries for the Pre-bid conference must be received.			
Place, time, and date before which registration of participants for the Pre-bid conference must be received.			
7. Preparation and Submission and Opening of Bids			
Bids to be Addressed to	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104		
Instructions for Online bid Submission	[https://etenders.gov.in/eprocure/app?page=HelpForContractors&service=page]		
Tender Opening Place	On e-procurement portal(s) mentioned above		
Alternate Bids allowed or not	No		
8. Physical submission of Originals/ Self-attested copies of Originals of Scanned Documents uploaded			
Physical documents required/ permitted to be submitted	YES		
If Yes, List of Documents to be submitted physically	As per Tender Document		

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Deadline for physical submission of originals/ self-attested copies of Originals of uploaded scanned documents		As per Tender Document	
Address of Physical Submission of Originals	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104		
9. Documents relating to Bid Security and Performance Security			
Bid Security and Validity	Rs.22,000/- (Rupees Twenty Two Thousand only) 60 days beyond Final Bid Validity.	Form of Security and To whom to be addressed	Acct Payee DD/ FDR/ Bankers Cheque/ Bank Guarantee from any Indian Commercial Banks in favour of “Indian Institute of Management Calcutta” payable at Kolkata.
Performance Security and Validity	3% of the contract Value. 60 days beyond the date of completion of all contractual obligations including Warranty obligations (if any).	Form of Security and To whom to be addressed	
10. Additional Clauses			
Integrity Pact to be Signed and Submitted along with bid	Not Applicable	Independent External Monitor, Name and Contact Details	No
Price Variation Clause	No		
Quantity Splitting/ Parallel Orders	NO	If Yes, Ratio of Distribution among L-1 and others	NA